

**TKE Educational Foundation
Grant Request Form – Educational Facilities**

In order for funds kept by the TKE Educational Foundation to be used for campus facilities, they must be either for educational or for life safety purposes as allowed by the Internal Revenue Service.

To qualify for a facilities grant from the Foundation, a project must be:

1. Designed primarily to meet or advance the educational needs of the students attending the college or university,
2. The affiliated college or university must offer similar benefits in other campus facilities, and
3. Any social, recreational, or private purpose must be incidental to the educational purpose for which the grant is requested.

Grants to cover the annual operating expenses of any library, study, computer, or instructional areas, as well as operating expenses related to fire alarms, smoke detectors, and internal sprinkler systems for educationally-dedicated areas are permitted by the Internal Revenue Service.

Resolution & Certification of Eligibility for Foundation Grant

The _____ Chapter of Tau Kappa Epsilon Fraternity hereby requests that a grant be allocated from its Special Projects account within the TKE Educational Foundation, for the following purpose(s):

\$ _____ To build or improve dedicated library, study, computer or instructional facilities within a chapter housing facility

\$ _____ For operating expenses for any library, study, computer or instructional area, including fire alarms, smoke detectors, and internal sprinkler systems for those designated areas

The chapter certifies that any social, recreational or private purpose is wholly incidental to the educational purposes allowed by the Internal Revenue Service, and certifies to the Foundation that this grant request is for educational expenses allowed by the Internal Revenue Code. The appropriate professional justification for this grant request is hereby attached to this application.

Payable to: _____

Contact person completing application: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone #: _____

Date _____

E-mail address: _____

Signature of Board Chairman

Signature of Chapter Advisor

Name:

Name:

Address:

Address:

For Foundation Internal Use Only:

Reviewed and approved on _____ by _____